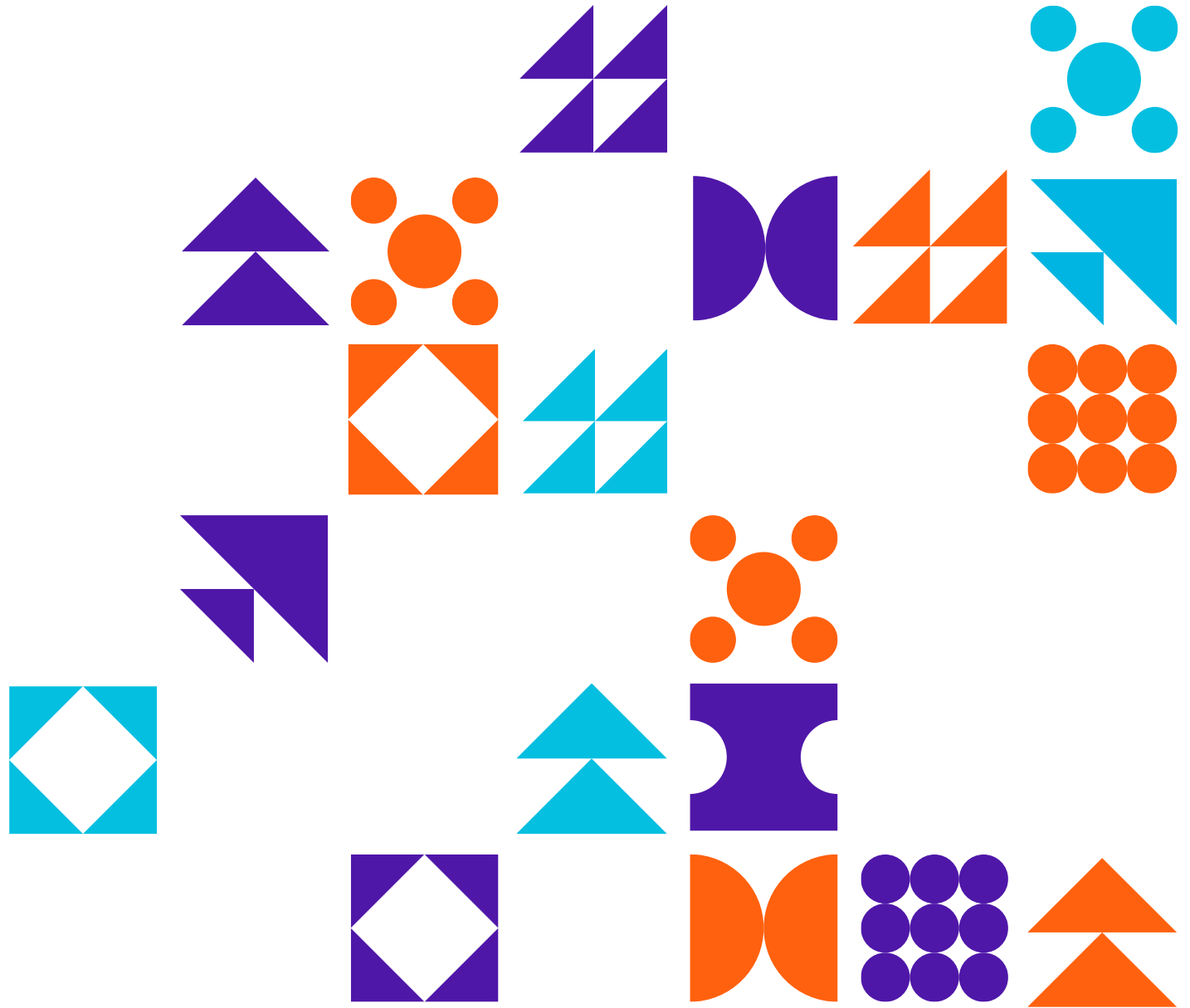


# PMI TASMANIA

Annual Report May 2023



# Introduction

We are delighted to present the first report at the first Annual General Meeting of the PMI Tasmania Chapter.

Over the last twelve months the Chapter Formation Committee has worked hard to take us through the four phases of establishing as a new chapter.

PMI Tasmania became an independent, not-for-profit organisation, incorporated in Tasmania in March 2023 and is affiliated with PMI Global.

We have achieved and exceeded many of our goals for our first year.

While there is still much to do over the next twelve months, the response from the project management community has been incredibly positive and enthusiastic, and with the ongoing support of PMI Global the future is very bright.

# PMI Tasmania Chapter Formation Committee

The Chapter Formation Committee completes its term on 9 May 2023, having worked diligently over the past year to establish the PMI Tasmania Chapter. The Committee will be replaced by a new board at the AGM.

President	Rebecca Greenwood
Co-Vice President	Choong Han Chu
Co-Vice President	Ahmed Gamil
Treasurer	Melanie Strachan
Secretary	Catherine Watson
Education Director	Johannes Jordaan
Membership Director	Christoffel le Grange
Committee Members	Jin Dengdeng, Aaron Wojcik and Michael Hopp

Thank you to the Committee for your outstanding dedication and service. The Chapter also wishes to acknowledge the hard work and constant support of YeYoon Kim and Xing Ying Lee from the PMI APAC office.

# Founding Members

Thank you to everyone who supported the potential PMI Tasmania Chapter by joining, especially the founding 25 members required for the Chapter to be formally chartered by PMI Global. This early support was a key milestone.

Tristan Coleman

Karen Engen

Alexandra Ferguson

Stephen Ferguson

Rebecca Greenwood

Richard Hilhorst

Emma Holman

Michael Hopp

Obiora Ibe

Dengdeng Jin

Johannes Jordaan

Kate le Roux

Sheree Lloyd

Nerida Plumpton

Md Lutfur Rahman

Rebecca Ramage

Christopher Rankin

Melanie Strachan

Nancy Swain

Kelsey Timms

Galen Townson

Mark Walters

Catherine Watson

Debbie Wills

Aaron Wojcik

# Membership Report

- The core objective of the PMI Tasmania Chapter is to provide value to its membership, local community, and potential members
- A core focus of the Chapter over the next year is to attract, develop and retain chapter members
- New members will be attracted by engaging industry partners, networking events and establishing a guest pass program
- Retention of members will be achieved by engaging them from the time they join the chapter
- Marketing includes the website, social media, direct communications, spot prizes and an annual survey
- Members will be developed through regular events, education, volunteering, awards and conferences.

# Membership Report

- Tasmania Chapter membership has grown steadily since December 2022 and is currently at 70 active members.
- Only 3 current PMI members living in Tasmania have not yet joined the Chapter
- 26 Tas members have an active certification including 19 PMPs

Month	New members
December 2022	2
January 2023	15
February 2023	20
March 2023	25
April 2023	5
as at 4 May 2023	3

# Marketing Report

- The PMI Tasmania Website has been established with these pages:
  - Home
  - About us
  - Join
  - Volunteering
  - Mentoring
  - Coming events
  - Chapter resources
  - Blog
  - Contact us
- Feedback and suggestions for the website are welcome
- Future pages/ content will likely include:
  - Training partners
  - Certifications
  - Professional development

# Marketing Report

## Newsletters

- Newsletters being sent out using Mailchimp
- There are over 200 people subscribed to our newsletter
- 6 newsletters have been sent since February
- Aim is to make this a monthly publication

## Social media

- Facebook, Twitter and LinkedIn social media accounts created
- All key events and other items of interest advertised on these platforms
- We have been receiving good early engagement on these platforms but mostly from PMI Asia Pacific and PMI Global contacts
- It would be great to see more local engagement with our social media sites so we get the word out to Tasmanians that we are here and we are active



# Other Marketing Activities

- A logo competition held in February resulted in the Thylacine emblem shown on all our publications. Thanks to everyone who entered. A couple of people proposed similar designs so they were all awarded a prize at the inaugural mini conference.
- PMI Asia Pacific sponsored creation of presentation banners (as seen at the mini conference), professional photography and videography.
- PMI Asia Pacific also sponsored membership pins in our new logo design. These will be distributed to the first 100 members so let us know if you haven't received one.
- On the 11<sup>th</sup> April 2023, we were invited to participate in an ABC radio interview. Chu and Melanie talked about the new chapter and spoke about what it is that Project Managers do.

# Events Report

Date	Event	Participation	Format	Partner
March	Collective Leadership Activation - Unfreeze the Frozen Middle		Webinar	PMI Melbourne Chapter
April	PMI Tasmania Chapter Launch	80 guests	Face to face reception	Government House
April	PMI Tasmania Inaugural Mini-Conference	70 participants	Face to face presentations, panel and breakouts	Resonance
May	Introduction to Scrum	At least 5 Tasmanians participated	Online workshop	Disciplined Agile Special Interest Group Australasia
May	Frameworks for Creative, Collaborative and Compelling Project Design		Webinar (in conjunction with Melbourne AGM)	PMI Melbourne Chapter
May	Authentic Leadership		Webinar (in conjunction with Tas AGM)	Millpond

# Government House Launch



# Inaugural Mini Conference



# Inaugural Mini Conference



# Education Report

From the Education space we were involved with the following activities:

- Met with other Australian and New Zealand chapters to build relationships and to establish what they are doing in the Professional Development and Education environment.
- Met with Tasmanian and other project management training providers to establish how we can work together.
- We are in the process of getting a PMI Authorised Training Provider (ATP) on board, who will be our chapter training partner for the CAPM, PMP and PMI-CP certification courses.
- A partnership with the Australasian Disciplined Agile Special Interest Group has been established.
- An Infrastructure/ Investment Planning Community of Practice is in development.

# Volunteering Report

- Volunteer briefing was held at our conference in April 2023
- PMI Global has a new volunteer management platform
- PMI Tasmania Volunteer framework to be developed and communicated by the new Volunteer Director during 2023
- We are looking for a volunteers:
  - to manage the mailchimp newsletters and social media sites
  - to assist with regional networking, events and education activities
  - Melanie is happy to continue to maintain and update the website but if there is anyone interested in assisting or taking over, please let the new Board know
  - Likely to be one board vacancy needing to be filled.

# Treasurer's Report

Thanks to a surge in membership in our first months and sponsorship from PMI Global for both the launch of the chapter and the cost of the mini conference, the financial status of the chapter is quite healthy for such a new incorporated association. A quick summary of the financial statement:

- Membership fees are paid quarterly so over \$5,000 was received from PMI global for the 62 members who joined in the Jan-Mar quarter.
- A very generous donation of \$1,000 by Resonance covered the deposit for the mini conference.
- Mini conference expenses including the photographer and videographer will be covered by PMI Global as a one-off events grant.
- The launch celebration held at government house cost nothing. This event was fully donated by the Governor of Tasmania.
- PMI Global will provide a one-off grant of up to \$USD500 to subsidise costs associated with the establishment of the chapter, as well as up to \$USD5000 towards events in 2023, of which we will claim a portion toward the mini conference.
- The cash balance is currently around \$3,000.
- Once the grant funds are received, this will mean that most of the quarterly membership fees and takings from the mini conference will be retained as profit, leaving us with an accrual (available) balance of around \$8,000.



# Year 1 Metrics: Multi-Year Business Plan

Metric	Status
Core values developed and published within first year of operation	Values are published in the Multi Year Business Plan. Board to consider how to develop values with members
Greater than 25% of members register to be volunteers	Volunteer framework, definition of roles and recruitment campaign to be a priority for new Volunteer Director
More than 50% of registered volunteers have undertaken volunteer duties in the first year of operation	Achieved (formation committee)
>50% of current PMI members and PMPs living in Tasmania have joined the Tasmania Chapter	Achieved
Achieve a total of 60 Chapter Members	Exceeded
There are members from every region	Achieved
Member surveys include questions relating to value for money. Metric: 50% "Good Value" or better	Establishing a survey to be a priority for new Marketing Director
Social media posts occur at least once a month on each channel	Achieved
All social media channels are receiving interactions	Achieved
At least 10 entries in the logo competition are received	Achieved
Website established and receiving "hits"	Achieved
One or more events each in North and North West	Holding an event in the N and NW to be a priority for new Events Director and Membership Director

# Summary

## Outstanding achievements:

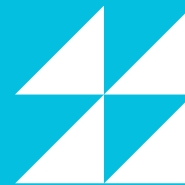
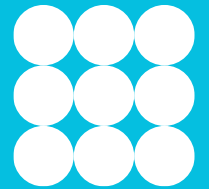
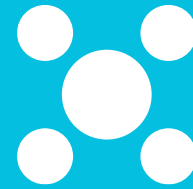
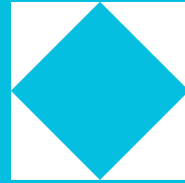
- Chapter establishment in record time
  - Multi-Year Business plan
  - Articles of Association, Incorporation, and AGM
  - Website, social media, newsletter, email addresses, logo and collateral
  - Contact lists
  - Bank account, sponsors and funding
- Education and events underway
- Membership goals exceeded
- Highly successful launch and inaugural conference
- Enthusiastic engagement by the local PM community
- Amazing support from PMI APAC in Singapore and Australian Chapters

# What's next?

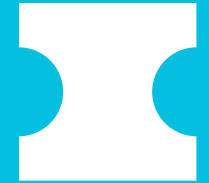
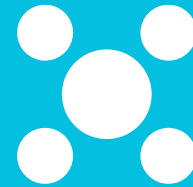
- Welcome and onboard new board members
- Confirm board meeting schedule
- Fill any board vacancies
- All board members complete the Chapter Leader Orientation (CLO 01)
- One-to-one portfolio handovers between Formation Committee Interim Directors and new board directors
- Directors review their portfolio areas in MYBP, develop 1-2 year implementation schedules and start work
- Recruit volunteers to assist
- Review and update Chapter key dates / events schedule.



# THANK YOU

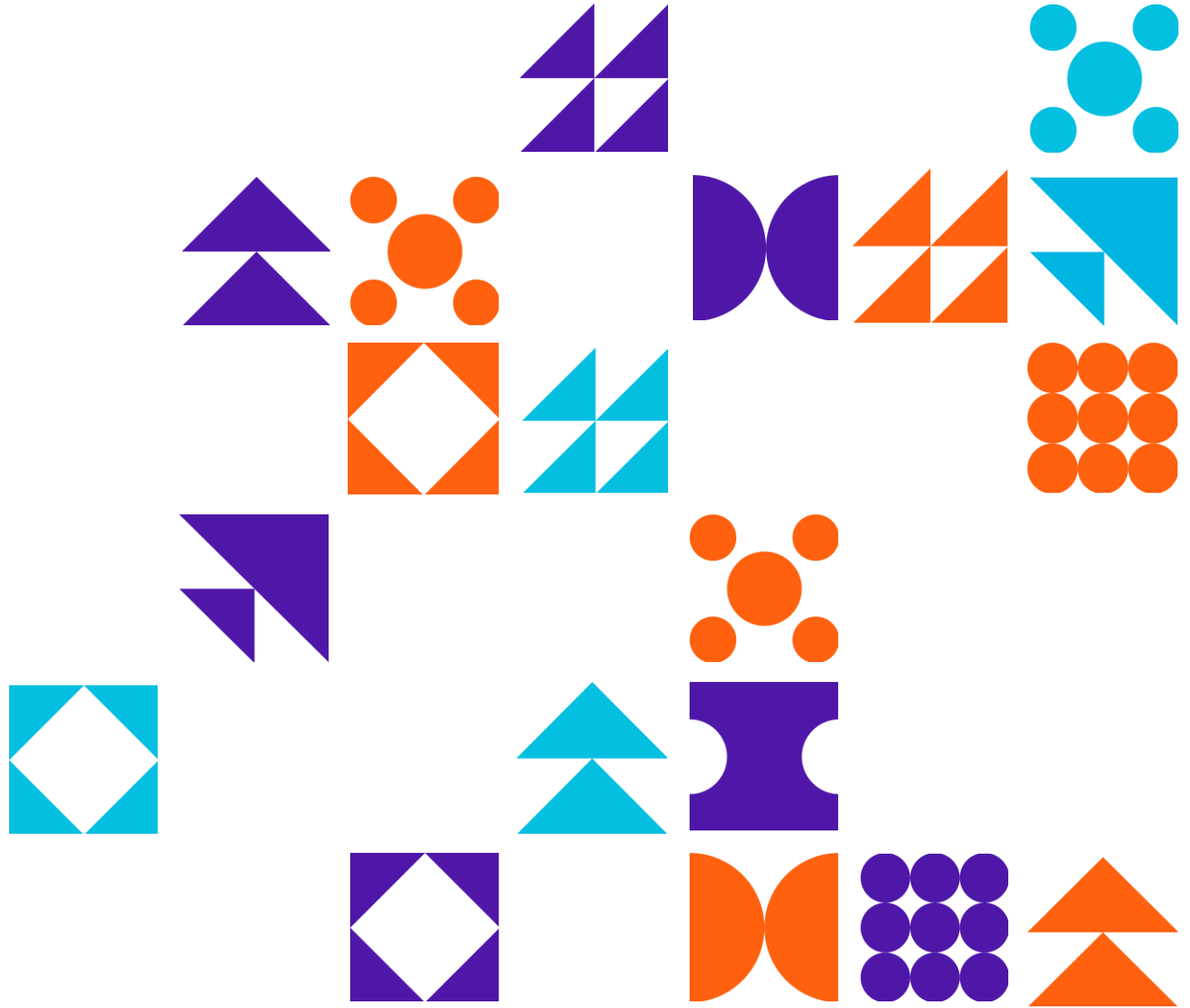


REBECCA GREENWOOD  
INTERIM PRESIDENT/ CHAIR FORMATION COMMITTEE  
[president@pmitas.org](mailto:president@pmitas.org)



# PMI TASMANIA CHAPTER

Inaugural Board Nominations



**To:** PMI Tasmania Chapter Members  
**Care of:** Rebecca Greenwood,  
Interim Chapter President

Dear Rebecca

I am pleased to present this report which summarises the process for the nomination of the Inaugural Project Management Institute (PMI) Tasmania Chapter Board (the Board), and the associated outcomes. I confirm that I have no perceived conflicts of interest in leading this process.

In summary, there were eight nominees for the nine Board positions. In several cases, there was only one nominee for a position. In the others, I have consulted with the individuals and sought to facilitate a process where everyone is granted a position without the need to conduct a vote. In each circumstance, individuals are members in good standing and have accepted their allotted position and, as a result, have been directly appointed.

I thank you for the opportunity to volunteer in this capacity, and to act on the Chapter Formation Committee. I wish you, and all the other appointed Board members, the best as you lead the PMI Tasmania Chapter in the inaugural term of the Board.

Kind regards

A handwritten signature in black ink, appearing to read 'Aaron Wojcik', with a long horizontal stroke extending to the right.

**Aaron Wojcik**  
Nomination Committee Chair

# Process Summary

## Nominations

- Accept and confirm receipt of nominations
- Collate responses
- Confirm nominees are members in good standing

## Evaluate & Appoint

- Identify single nominee roles and roles with multiple nominees
- Contact nominees to address clashes
- Direct appoint all roles

## Report

- Summarise process
- Summarise outcomes
- Prepare report



**Rebecca Greenwood**  
President  
2 year term



**Choong Han Chu**  
Vice President  
1 year term



**Cath Watson**  
Secretary / Public Officer  
1 year term



**Chris le Grange**  
Director Membership  
2 year term



**Nerissa Haines**  
Director Education  
1 year term



**Melanie Strachan**  
Treasurer  
2 year term



**Johan Jordan**  
Director Volunteering  
2 year term



**Ahmed Gamil**  
Director Marketing  
1 year term



**Vacant**  
Director Events  
1 or 2 year term



PMI Tasmania Chapter

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